

HEBER CITY CORPORATION
75 North Main Street
Heber City, Utah
City Council Meeting
February 21, 2008

6:00 p.m.

The Council of Heber City, Wasatch County, Utah, met in **Work Meeting** on February 21, 2008, in the City Council Chambers in Heber City, Utah.

Present:	Mayor	David R. Phillips
	Council Members	Jeffery Bradshaw Elizabeth Hokanson Eric Straddeck Nile Horner
Excused		Robert Patterson
Also Present:	City Manager	Mark K. Anderson
	City Recorder	Paulette Thurber
	City Engineer	Bart Mumford
	City Staff	Jason Boal
	Chief of Police	Ed Rhoades

Others Present: Brad Hokanson

Brad Hokanson: Mr. Hokanson explained that last October he got a call from Mark Anderson because the City was having problems with their computer network. He said he had the problem fixed in a couple of days. While working on the system, he looked at the network to see what the City had. That raised some concerns and he wanted to bring those to the Council's attention because they needed to be addressed very soon in order to have a stable organization. Mr. Hokanson said he was very concerned that the City had no accurate backup. He said this posed serious difficulty and serious costs. He suggested a real time backup several times a day on fiber optic through Wasatch County. He provided some handouts to the Council.

Mr. Hokanson said the network reliability, in general, was bad. He said industry standards had not been followed and without those standards, trouble shooting became difficult and costly. He said there was a need to eliminate unnecessary network switches and hubs which would enhance performance.

Security. Mr. Hokanson talked about there being no network policy in place and that people had loaded programs on their own computers and other exterior things that could cause viruses. Anderson indicated the City had no internet connection except through Wasatch County. It was suggested the City needed to be more independent and not so dependent on the County.

Discussion. Anderson explained the County domain was through the State of Utah which was why the City went through them. Mr. Hokanson suggested that being able to audit individual machines was important. He also said using the City's new server to its potential was important as most people saved their documents on their own personal computers rather than the server. That in itself was dangerous as information could be lost easier, he suggested.

Mr. Hokanson talked about calendaring online and having access to department schedules, having a full e-mail service, and better security.

Anderson said he appreciated the suggestions of Mr. Hokanson. Councilmember Horner asked about a budget that would be sufficient to the needs. Mr. Hokanson said to look at \$15,000 to \$20,000 a year. There was additional discussion about costs.

Mayor Phillips asked about the web site. Mr. Hokanson indicated the web site and the implementation were separate. He said he did not gear any of his information into a website. Anderson asked if there was off site backup now, was it necessary to still do other backup. Mr. Hokanson said yes, there was a need for real time backups and one removable off-site backup.

Utah League of Cities and Towns Midyear Conference – St. George – April 9-11, 2008:

Mayor Phillips reminded the Council of this conference. It was indicated reservations had been made at the Abbey Inn. He asked who intended to attend? Councilmember Hokanson said she needed to stay at the convention center (Garden Inn). It was indicated the conference sign-up papers would available soon. Councilmember Bradshaw indicated he could not go. Councilmember Hokanson, Mayor Phillips and Councilmember Horner planned to attend. Discussion about family going and the need for rooms with two queen beds. Councilmember Horner said he might need an extra room, but would pay for it if the City could make the arrangements. After discussion, it was indicated everyone preferred to stay at the Garden Inn, if possible.

Schedule Interviews for Justice Court Judge: Copies of the resumes/applications were given to the Mayor and Council. Also given was the Code that related to hiring of a Justice Court Judge which indicated the Mayor had the power to appoint with Council approval. Otherwise, interviews would be scheduled. It was indicated the hope was to get time scheduled so this position could be filed and the person could go to the required training in April.

It was discussed the Council needed to decide who they wanted to interview and when the interviews should take place. Councilmember Straddeck suggested the Council review the resumes/applications and send four names to Anderson. He could then put together a short list. They thought 20/30 minutes was sufficient time for each applicant and the process could take place in one meeting. Anderson suggested inviting Judge Ridge and Mark Smedley to be part of the process.

The Council said they would look at the resumes/applications over the weekend and e-mail Anderson on Monday with their preference for interviews. They decided on March 5th starting at 6:00 p.m., with both Judge Ridge and Mark Smedley participating, if possible.

Discuss Removal of Cemetery Decorations – Mark Rounds: Mark Rounds presented a document to the Council outlining a different clean-up period for the cemetery. It outlined a big cleanup three times a year. He said people were welcome to bring back anything they had removed after the clean up but if articles were not removed prior to the clean up, they would be discarded. Rounds said he proposed removing the lights, Shepherd's hooks, pinwheels, etc., and do a thorough clean up. He said he had always done a clean up but hadn't removed lights, hooks, etc. He said some people put items up and didn't remove them for the entire year.

Councilmember Horner wondered if it should be done two weeks before the Memorial Day holiday. Rounds said that would be around Mothers Day and there were people that wanted those things left on through Memorial Day.

Rounds said he would take a beating on this policy. He wanted to make sure he had the support of the Council on this policy before implementation because he knew it would be a difficult one to enforce and the Council would be getting many calls regarding it.

Mayor Phillips suggested a two week period instead of one week. Rounds said one week was a standard with most other cemeteries.

The Council gave approval to Round's proposal.

Discuss Scope of Work for Citizen Committees – Heber City Office/Public Safety Building

Project: Anderson said he had provided in the informational materials in tonight's packet a couple of things that might help with this discussion. Anderson said his preference would be to find a consultant that would help facilitate this and then the Council could decide what they wanted the consultant and committee to do. He thought a consultant could perform a needs assessment. Discussion about the things the Council needed to know before it could be determined if this block would work or not for a new City office. It was pointed out it was important to look into the needs related to growth and other unknowns. Councilmember Horner talked about the process of the decision to build a new high school and how it was determined if a new building was better than redoing the old building as the old building had to be brought up to code. He said the Council needed to determine if staying in the current building and expanding was a viable option or not. It was suggested more information was needed in order to make an educated decision.

Councilmember Horner said the City had to have a needs assessment done first. He said he wanted two or three of the Council on that committee to drive and direct it. Councilmember Bradshaw said each department needed to look down the road and determine what their needs would be in a few years--such as space and employees. Councilmember Straddeck wanted to see someone come in to drive the needs assessment and then once those needs were identified, the Council could then take the next step.

Mumford suggested proceeding with selecting a committee, outline a few basic goals, and let that committee select the consultant they want to work with. Mayor Phillips agreed with the comments given and said the Council had to have the information so they could give answers to the public.

Councilmember Horner suggested the Council pick a couple people each to serve on the committee. He suggested if people were asked, they would serve but wouldn't necessarily volunteer. He said, too, the Council needed to look at special interest groups to get their prospective and expertise. Anderson said getting people without biases would be helpful. Councilmember Straddeck agreed. He suggested the committee needed to be able to think through issues and make decision on data and not emotion.

The Council asked Anderson and Mumford to work together to draft a proposed scope of work. However, the Council wanted to play an active part in the whole process. Chief Rhoades suggested there was a need to have the presence of Council there to give direction.

It was indicated Anderson and Mumford would bring back a draft scope of work in two weeks. Also the Council would give names to Anderson they would like to see on the committee(s). Anderson would also compile a list of those people the Council would like to see on the committee(s) and provide that next meeting.

Discuss JR Smith Elementary Bike Lane / Safety: It was indicated Councilmember Hokanson, Chief Rhoades and Mumford had met with the JR Smith Safety Committee. The Committee had three concerns in relation to 500 North:

1. pedestrian and bikes running into each other
2. entrances into school, stores, churches
3. parking on 500 North.

It was indicated there used to be a bike lane on the North side of 500 North but that after many concerns were expressed, it was eliminated.

Mumford indicated there had been discussion about eliminating parking on 500 North and having a turn lane; having a two lane road but keep parking on each side and having a bike lane between the parking and the lane; having a combination bike lane and parking lane; and having no parking Monday – Friday from 8:00 a.m. -3:00 p.m. It was discussed that eliminating parking was not the most popular solution and that really didn't work anyway. Anderson suggested three (3) lanes from Main Street to just past the school with no parking and then two lanes with parking to the end.

Chief Rhoades gave a brief history of traffic flow since he had been here. He said, too, a couple weeks ago he spent some time in that vicinity to see what was happening. He said there was no rhyme or reason to what was happening now and that it was chaos near the school. Councilmember Hokanson felt another problem in the area was crossing guards and wondered if there should be more in the area. Additional discussion about bike lanes that go nowhere, five lanes accommodating traffic, parking and a bike lane, what happened to the cars that could no longer park on the street, clogging up the side streets with parked cars, u-turns, and specific locations for parents to pick up children.

Chief Rhoades suggested it created a lot of safety issues when there were parking and bike lanes together. Mumford said he would like to design something that would work without enforcement. He drew diagrams on the whiteboard showing different scenarios.

Councilmember Horner said he did not want the bike lanes. Anderson said that was what had been determined a few years ago as it was actually safer without them. Chief Rhoades indicated he would like to see three lanes extended past the church which would give a lane for merging. Most of the Council felt bikes on streets were unsafe. Councilmember Bradshaw felt in this particular case, the age of the kids and their inexperience was the real danger. Chief Rhoades said he had always thought no parking in front of the school was a good idea.

In discussion the drawings on the whiteboard, it was indicated if the bike lanes were taken out, the road could be striped three lanes all the way down 500 North.

Chief Rhoades indicated he would do some education with the students and the parents. He said if a child hit another child or someone else or disobeyed, his privilege to ride a bike to school may be taken away. After education of the students and a period of time lapsed to see what the situation was, and if that had not worked, the next step would be parking restrictions from 8:00 a.m. to 4:00 p.m. Monday-Friday on 500 North.

Paulette Thurber, City Recorder